

Work plan to decommission a groundwater work

(Bore, test bore or well)

What you need to do

This work plan is to be completed by the driller and provided to WaterNSW 60 days in advance of any decommissioning work commencing.

Please complete the form with a black/blue ink pen and use BLOCK letters. You can also type directly in this form. Once completed, please print and sign the form.

Submit your application form

- email a scanned copy to Customer.Helpdesk@waternsw.com.au

If there is not enough space in the form, please attach additional pages to the back of the form.

Section A: Approval holder details

A1 Title	A2 Surname	
A3 Given name(s)		
A4 Postal address		
A5 Suburb	A6 State	A7 Postcode
A8 Phone	A9 Mobile phone	
A10 Email		

Section B: Groundwater work details

B1 Water supply work approval number
B2 Property cadastre Lot/Section/DP
B3 Bore site coordinates
B4 Proposed date of decommissioning

Section C: Water source details

c1 Water sharing plan		
c2 Flowing bore <input type="checkbox"/> Yes <input type="checkbox"/> No		
c3 Head pressure	c4 Flow rate	L/s

Section D: Driller's details

D1 Driller's name	
D2 Driller's licence number	D3 Class of licence
D4 Driller's contact number	
D5 Driller's email	

If your bore is in a sensitive water source, it will be referred for hydrogeological assessment. See the [Decommission a water bore fact sheet](#).

Sensitive water source	Water sharing plan
Central Groundwater Source	NSW Great Artesian Groundwater Sources
Eastern Recharge Groundwater Source	NSW Great Artesian Basin Groundwater Sources
Great Artesian Basin Central Shallow (MDB) Groundwater Source	NSW Great Artesian Basin Shallow Groundwater Sources
Great Artesian Basin Surat Shallow Groundwater Sources	NSW Great Artesian Basin Shallow Groundwater Sources
Great Artesian Basin Warrego Shallow Groundwater Source	NSW Great Artesian Basin Shallow Groundwater Sources
Southern Recharge Groundwater Source	NSW Great Artesian Basin Groundwater Source
Surat Groundwater Source	NSW Great Artesian Basin Groundwater Source
Warrego Groundwater Source	NSW Great Artesian Basin Groundwater Source
Gunnedah-Oxley Basin MDB Groundwater Source	NSW Murray-Darling Basin Porous Rock Groundwater Sources
Lower Murrumbidgee Deep Groundwater Source	Murrumbidgee Alluvial Groundwater Sources
Lower Murray Groundwater Source	NSW Murray-Darling Basin Porous Rock Groundwater Sources
Lower Murray Groundwater Source	NSW Murray-Darling Basin Porous Rock Groundwater Sources

Where an approval holder intends to decommission a groundwater work, regardless of their purpose, decommissioning must be in accordance with the [Minimum Construction Requirements for Water Bores in Australia](#) and **any additional requirements imposed by the holders water supply work approval or the water sharing plan**. Decommissioning must occur as soon as possible after the use of the ground water is complete to protect the groundwater resource and prevent the intermixing or contamination of groundwater.

Section E: Work plan

Work plan criteria	Method/detail
<i>Mandatory items to be met in any decommissioning activity</i>	
E1 Detail the construction and current condition of the bore to be decommissioned. Include a cross section of the bore construction, any known bore integrity issues, and any available hydrogeological data (drill logs, shut in bore pressures, flow rates etc).	
E2 Confirm if a drilling rig will be mobilised to complete the bore decommissioning activities. Report the drilling rigs make and model details.	
E3 Detail the decommissioning plan steps and including any bore alterations, perforations, sealing or fill materials and placement depths and quantities. Methods and placement must comply with the Minimum Construction Requirements for Water Bores in Australia . This may be best accompanied by a cross-sectional diagram.	
E4 Identify any key risk or concerns regarding the bore decommissioning or any divergence from the Minimum Construction Requirements for Water Bores in Australia mandatory conditions. e.g. collapsed section, lost equipment etc.	
E5 Detail the surface completions and site remediations to be undertaken.	

Please note: Either a 'Form A' (hard copy) or a Bore Construction Report (via [Drillers Portal](#)) **must be submitted to WaterNSW within 14 days of decommissioning being completed.**

Complete and accurate records must be kept for the entire decommissioning procedure.

Section F: Driller's declaration

Decommissioning of this bore/well/test bore will be carried out according to the standards outlined in the [Minimum Requirements for Water Bores in Australia](#), as certified by the National Uniform Drillers Licensing Committee.

This work will be carried out by a driller holding the required Licence – Class 5 or above (in NSW). For sensitive water sources or flowing bores, all mandatory items will be completed, or an explanation provided above.

Name	Signature	Date
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Need help?

If you need further assistance, please contact our Customer Service Centre on **1300 662 077**, Monday to Friday between 8am to 5pm or email Customer.Helpdesk@waterNSW.com.au

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