

Information Security Policy

Commitment

WaterNSW is committed to the protection of its information assets. This is achieved through the management of a consistent and cost-effective Information Security Management System. Protection of information also encompasses physical security measures and relates to all information held or transmitted by WaterNSW in a generic manner.

Actions

In support of our commitment and accountability WaterNSW will:

- continually improve the Information Security Management System to protect all information assets
- ensure information security practices are undertaken in accordance with all legal and regulatory requirements.

All individuals engaged within WaterNSW will be provided with appropriate training and/or provided with supporting reference materials to allow them to ensure information resources are protected. It is the responsibility of all individuals engaged at WaterNSW to:

- protect information from unauthorised or accidental modification, loss or release. Every employee, contractor or consultant is responsible for his or her actions and/or omissions and will be held accountable for them.
- comply with all policies, standards and procedures that support this policy.
- report any incidents, suspected weaknesses and software malfunctions to Information Management and Communications Technology as soon as they are identified.

This Policy is in keeping with the requirements of AS/NZS ISO/IEC 27001 and is supported by the Information Security Management System Framework and the Information Security Threat Risk Assessment Report. The Information Security Threat Risk Assessment Report determines the information security objectives and targets that will be actioned and if required monitored by WaterNSW.

All information security risk management activities are undertaken in accordance with the WaterNSW Enterprise Risk Management Framework and carried forward into the ICT Strategic Plan.

Objectives

The WaterNSW objectives to support our commitment and accountability in Information Security are to:

- Effectively manage information security risk achieved through the regular review of information security threats and risks and the use of quality policies, procedures and work practices
- Continually improve the Information Security Management System by regular and sustained information security activities

- Increase Information Security Awareness by means of Induction training, ongoing staff awareness and refresher training, and inclusion of information security requirements in contractor terms and conditions
- Integrate and embed ISMS in work practices, with ongoing commitment to communicating and promoting the benefits across the working environment
- Monitor and review the results from risk assessment and risk treatment plans to determine future actions and improvement opportunities for implementation to increase security management
- Maintain a certified Information Security Management System demonstrated through policy, process, procedures and actions; and achieved through successful outcomes of ongoing audits

Accountability

WaterNSW, as the custodian of information assets that may be legally, personally, commercially or politically sensitive, is accountable and has a mandatory obligation to ensure all information held is secure.

The Chief Executive Officer has overarching responsibility for information security in WaterNSW. It is the responsibility of the Executive Managers to ensure all electronic information security guidelines, procedures and mechanisms are observed. The Chief Information Officer ensures that risks to information security are identified, and mitigation plans are developed.

Approved by

Andrew George
Chief Executive Officer
13 December 2022