

Privacy Policy

Objective:

WaterNSW takes the privacy of its customers and employees seriously and is committed to respecting and protecting the privacy of its customers and employees through the effective management of personal and health information.

This Policy is supported by the WaterNSW Privacy Management Plan. The Privacy Management Plan provides a detailed explanation of the expectations that arise from the Policy and gives guidance on what each of the Privacy Principles looks like in practice. These Privacy Principles relate to the Collection, Storage and Security, Access and Amendment, Use, and Disclosure of personal and health information.

Additional advice and guidance in relation to this Privacy Policy can be obtained from our Privacy Contact Officer.

Behaviours set out in the WaterNSW Code of Conduct further support Employee obligations under this Policy.

In respect of WaterNSW's obligations under the Mandatory Notification of Data Breach Scheme (Part 6A of the *Privacy and Personal Information Protection Act 1998 (NSW)*, see the WaterNSW Data Breach Policy.

Actions:

In support of our commitment to privacy, WaterNSW:

- Complies with the Information Protection Principles provided for in the *Privacy and Personal Information and Protection Act 1998 (PIIP Act)*.
- Complies with the Health Privacy Principles in the *Health Records and Information Privacy Act 2002 (HRIP Act)*.
- Has implemented, and will maintain, a Privacy Management Plan setting out the practices which assist WaterNSW to implement the Information Protection Principles under the PIIP Act, and the Health Privacy Principles in the HRIP Act.
- Will apply a 'privacy by design' approach to new projects, whereby privacy obligations are considered in the course of designing business systems and processes.
- Will promote awareness of privacy responsibilities through employee training, alerts and other communications.
- Will maintain contractual arrangements with suppliers which incorporate privacy requirements, as appropriate.

Accountability:

All WaterNSW employees have responsibility for maintaining an awareness of, and compliance with this Policy. Accountability for the practices set out in the WaterNSW Privacy Management Plan, are set out in that Plan.

Privacy Contact Officer:

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WaterNSW
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Approved by

Joe Pizzinga
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