

Amend approval to reduce pump size

This application form is for the amendment of an existing work approval to reduce pump size.

Who can apply?

An approval holder can apply for the amendment of their existing work approval to correct the size of a pump. Please note, this form can only be used to **reduce** the pump size, not increase the size.

You can request to reduce the size of **multiple pumps** within **the same** work approval under this one application form.

However, if the pumps are under different work approvals, then **each work approval** will need a **separate** application form.

What you need to do

Please complete the form with a black/blue ink pen and use BLOCK letters. You can also type directly in this form. Once completed, please print and sign the form.

Submit your application form

- by post to **WaterNSW, PO Box 398, Parramatta NSW 2124**, or
- email a scanned copy to Customer.Helpdesk@waternsw.com.au

If there is not enough space in the form, please attach additional pages to the back of the form.

Application fee

You can pay the application fee by credit card, cheque or money order.

If paying by credit card, please do not provide your credit card details in writing to WaterNSW. Once the application is submitted, we will contact you to process payment over the phone for all credit card payments.

Cheques and money orders to be made payable to WaterNSW and posted to the above address.

Note: If an application has been accepted by WaterNSW, payment has been processed and a receipt has been issued, application fees will not be refunded.

Section A: Applicant details

Applicant

A1 Title (Mr, Mrs, Ms)		A2 Surname	
A3 Given name(s)			
A4 Company/corporation name <i>(if applicable)</i>			
A5 ACN <i>(if applicable)</i>		A6 ABN <i>(If you do not hold an ACN and are an organisation incorporated in NSW you must provide an ABN.)</i>	
A7 Position held <i>(if applicable)</i>			
A8 Postal address			
A9 Suburb		A10 State	A11 Postcode
A12 Phone		A13 Mobile phone	
A14 Email			

Second applicant (if applicable)

A15 Title (Mr, Mrs, Ms)		A16 Surname	
A17 Given name(s)			
A18 Company/corporation name <i>(if applicable)</i>			
A19 ACN <i>(if applicable)</i>		A20 ABN <i>(If you do not hold an ACN and are an organisation incorporated in NSW you must provide an ABN.)</i>	
A21 Position held <i>(if applicable)</i>			
A22 Postal address			
A23 Suburb		A24 State	A25 Postcode
A26 Phone		A27 Mobile phone	
A28 Email			
A29 If more than two applicants, specify total number of applicants			

Section B: Nominated contact person

These are the contact details of the applicant's representative. If a corporation is applying for an approval, you should fill in the details of the contact person to whom all correspondence will be sent.

Nominated contact details (if applicable)

B1 Title (Mr, Mrs, Ms)	B2 Surname	
B3 Given name(s)		
B4 Postal address		
B5 Suburb	B6 State	B7 Postcode
B8 Phone		B9 Mobile phone
B10 Email		

Section C: Payment of application fee

c1 Specify method of payment for application fee (tick the box) <input type="checkbox"/> Credit card <input type="checkbox"/> Cheque <input type="checkbox"/> Money order (If you select credit card, WaterNSW will contact you on the number below to arrange payment. Please do not provide your credit card details here.)
c2 Payee name
c2 Payee contact details

Section D: Approval details

D1 Existing approval number
D2 How many water supply works does the approval authorise? <input type="checkbox"/> 1 work – proceed to Section E <input type="checkbox"/> More than 1 work – proceed to the next question (D3)
D3 Which works does this application relate to? Identify which works this application relates to by specifying the work number listed on the approval (e.g. work 1, work 2) – proceed to Section F.

Section E: Amend pump size on approval

Amendment 1

E1 Work number
E2 Description (e.g. centrifugal)
E3 Current pump size
E4 Pump type
E5 Correct pump size (mm)
E6 Pump capacity (litres/sec)

Amendment 2

E7 Work number
E8 Description (e.g. centrifugal)
E9 Current pump size
E10 Pump type
E11 Correct pump size (mm)
E12 Pump capacity (litres/sec)

Amendment 3

E13 Work number
E14 Description (e.g. centrifugal)
E15 Current pump size
E16 Pump type
E17 Correct pump size (mm)
E18 Pump capacity (litres/sec)

Amendment 4

E19 Work number
E20 Description (e.g. centrifugal)
E21 Current pump size
E22 Pump type
E23 Correct pump size (mm)
E24 Pump capacity (litres/sec)

Section F: Declaration of applicant/s



- Each applicant should sign Section F.
- Photocopy/print multiple copies of the entire form after Sections A to E have been completed (before anyone signs Section F) if there are more than two applicants.
- It is an offence, under section 344 of the *Water Management Act 2000*, to make a statement that you know to be false or misleading in, or in connection with, this application.

I/We, the undersigned applicants, acknowledge and agree:

1. that I/we apply for an application to amend an approval to reduce the size of a pump/s as an inactive or active work/s as described in this application
2. that this application will be determined in accordance with the *Water Management Act 2000* and any associated regulations or guidelines as in force from time to time, and that no right or entitlement shall arise pending determination of this application and that any such determination may be subject to conditions
3. that the authorised contact person (where applicable) has my permission to act for and on my behalf in relation to any aspect of this application unless otherwise notified by us, and that WaterNSW will rely on information provided by the authorised contact person in its consideration of this application
4. that the Crown in right of the State of New South Wales, including WaterNSW and its officers, employees, agents and successors ('the State'), accepts no liability in relation to any action, proceeding, claim, demand, cost, loss, damage or expense (including reasonable legal costs or expenses) arising directly or indirectly as a result of or in connection with this application or any act or omission of the State in connection with this application and I/we hereby agree to release and indemnify the State from and against any such action, proceeding, claim, demand, cost, loss, damage or expense to the fullest extent permitted by law
5. that all information contained in this application is accurate, true and complete in every detail and that the State will rely on such information
6. that I/we have read and understood the information contained in the WaterNSW privacy statement (below)
7. that by entering a mobile phone number and/or email address, you consent to WaterNSW communicating with you electronically in relation to this application. Unless you indicate otherwise, all correspondence will be sent via email or SMS
8. that WaterNSW may collect, use and disclose my personal information as outlined in the WaterNSW privacy statement (below) and I consent to WaterNSW collecting, using and disclosing my personal information in accordance with the WaterNSW privacy statement
9. that I/we consent to WaterNSW sharing my personal information with NSW Government agencies or State-Owned Corporations from time to time
10. that the State does not provide any legal, financial or technical advice in connection with this application and that any such advice, if required, is to be obtained independently

11. that details about any licence arising out of this application will be recorded in the publicly available Water Access Licence Register pursuant to the *Water Management Act 2000*
12. that if this application is incomplete, it will not be accepted; and that more information may be requested if it is considered that it would be relevant to the consideration of this application
13. that more information may be requested if it is considered that it would be relevant to the consideration of this application

For applications made by individuals.

Name	Signature	Date
Name	Signature	Date
Name	Signature	Date

For applications made by a corporation.

Executed for and on behalf of the applicant in accordance with section 127 of the *Corporations Act 2001* (Cth) or by its duly authorised officer. Where signing is undertaken by a duly authorised officer, please attach the authorisation for that duly authorised officer to this application form.

Name of corporation		
Position of signatory	<input type="checkbox"/> company director	<input type="checkbox"/> company secretary
	<input type="checkbox"/> duly authorised officer	<input type="checkbox"/> sole director/secretary
Name of signatory	Signature	Date
Position of signatory	<input type="checkbox"/> company director	<input type="checkbox"/> company secretary
	<input type="checkbox"/> duly authorised officer	<input type="checkbox"/> sole director/secretary
Name of signatory	Signature	Date

Privacy statement

The personal information you provide on this form will be used and protected in accordance with WaterNSW Privacy Policy. It is being collected by WaterNSW and will be used for purposes related to assessing and processing your application, or in connection with the operation of any approval granted, or for research-related purposes such as customer surveys. It may be used from time to time to contact you about services WaterNSW provides.

WaterNSW will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary. However, if you choose not to provide the requested information we will not be able to process your application. You have the right to request access to, and correct details of, your personal information held by WaterNSW. Further information regarding privacy can be obtained from our website at waternsw.com.au

If an approval is granted, the *Water Management Act 2000* requires that various details relating to the approval are to be recorded in the Register of Water Approvals kept by the Minister. Information recorded in the register is publicly available.

Offences and penalties

It is an offence, under section 344 of the *Water Management Act 2000*, to make a statement that you know to be false or misleading in, or in connection with, this application.

A corporation found guilty of an offence against section 344 is liable to a penalty not exceeding \$2.002 million. An individual found guilty of an offence against section 344 is liable to a penalty not exceeding \$500,500. An access licence or approval may be suspended or cancelled under the *Water Management Act 2000* in certain circumstances. These include if the holder of the licence or approval is convicted of an offence under that Act.

Need help?

If you need further assistance, please contact our Customer Service Centre on [1300 662 077](tel:1300662077), Monday to Friday from 8am to 5pm or email Customer.Helpdesk@waternsw.com.au