

Application to be billed under a Two-Part Tariff

Please complete a separate application for each access licence that you would like to nominate.

- Complete form in **BLOCK LETTERS** and **attach additional pages if required**.
- **Privacy note:** The personal information you provide in this form will be treated in accordance with the *Privacy and Personal Information Protection Act 1998*, under which you have rights of access and correction. Your personal information will be used for assessing and processing your application and may be disclosed to public authorities and other parties as required.
- References to WaterNSW also apply to agents or contractors engaged by WaterNSW to undertake activities in relation to water metering, water extraction monitoring, or water billing.

SECTION A: Applicant and nominated access licence details

Licence number		Water supply work / Combined approval (if relevant)	
Name			
Address			
State	Postcode	Country	
ACN (Company applications only)			Date of application

SECTION B: Contact details

Correspondence in relation to this application will be directed to the person listed here.

Title (<i>Mr, Mrs, Ms</i>)	Position Held		
Surname		Given name(s)	
Address			

State	Postcode	Country
Phone	Alternate phone	
Fax	A15 Email	

SECTION C: Water meter details

Meter manufacturer	Meter reading
Meter model	Meter reading units (eg. ML)
Outlet size	Meter reading date

SECTION D: Meter location diagram

Or attach maps or separate sketch

SECTION E: Declaration

By signing this declaration:

- I/We apply to be charged under Clause 4.1(b) of Schedule 2 of the IPART’s 2010 Water Determination for WaterNSW.
- I/we have a meter installed for the measurement of water.
- I/we certify that the meter measures the total of all water taken in accordance with the conditions of this licence.
- I/we certify that the meter has been installed in accordance with the manufacturer’s specifications, and I/we agree to make these specifications available to WaterNSW or its agent upon request.
- I/we agree to maintain the meter in accordance with any instructions from the manufacturer and any directions from WaterNSW.
- I/we agree that WaterNSW officers are authorised to undertake inspections, tests and readings of the meter as and when required, and I/we agree to allow reasonable access by WaterNSW to the meter and associated equipment.
- I/we agree that for the purposes of water charges, this application will take effect in the immediate, subsequent billing year (starting 1 July), and no earlier than three months from the date of receipt of this application, unless mutually agreed by WaterNSW and myself/ourselves.
- I/we agree that an annual meter reading charge (as determined by IPART) will be incurred for this meter.
- I/we agree to make meter readings available to WaterNSW as and when required.

Company		Position	
Name(s)		Name(s)	
Signature	Date	Signature	Date
Witness		Signature	Date

Complete and sign your application and return by:

Post WaterNSW - Metering Coordinator, PO Box 398, Parramatta NSW 2124

You will be notified when your application has been processed.

For more information

www.waternsw.com.au

Phone: 1300 662 077

Email: Customer.Helpdesk@waternsw.com.au

Disclaimer: The information contained in this publication is based on knowledge and understanding at the time of writing (October 2017). However users are reminded of the need to ensure that the information upon which they rely on is up to date and to check currency with WaterNSW or with the user's independent adviser.

Published by WaterNSW.

OFFICE USE ONLY

Meter inspected (date)		A copy of the meter specifications has been sighted	YES / NO
Reading frequency	3 MONTHLY / OTHER - specify		
The meter complies with the national water meter standards developed under the National Water Initiative, or			YES / NO
The meter complies with the NSW Interim Water Meter Standards issued by WaterNSW, or			YES / NO
The meter accurately measures and records the amount of water extracted by a licence holder and is manufactured for that purpose; and, is installed appropriately on or near a licence holder's off-take point(s) from an unregulated river or groundwater source.			YES / NO
Denote billing method		WLS entry	Account no.
Customer no.		Application	APPROVED / REFUSED
		Applicant advised	
Inspecting officer's name			
Officer signature		Date	Office stamp