

# Approved Form – Clause 244 - BLR

**\*Report every month even if there is zero water take. Keep this as a record for five years.**

This form is to record usage taken under basic landholders right (BLR) and is applicable for all water users with meters (with and without telemetry) when the work is used to take licensed water as well as water under BLR or other than under the authority e.g. exemption or another reason.

Work approval holder

Work approval number

Water access licence number

Work type (regulator, pump, bore, spearpoint, etc)

Meter site ID or ESID if known

Meter brand and type

Meter serial number

## Returning completed forms

Send completed forms to us at WaterNSW, PO Box 1018, Dubbo NSW 2830 or scan and email it to [Customer.Helpdesk@waternsw.com.au](mailto:Customer.Helpdesk@waternsw.com.au)

## False or misleading information

Giving false or misleading information is a serious offence under Part 5A of the Crimes Act 1900. It is an offence under section 91J of the Water Management Act 2000 for a person to make a statement or furnish information in or in connection with a metering record required to be kept that the person knows to be false or misleading in a material particular.

## Privacy statement

The personal information that is provided in this form will be managed by WaterNSW in accordance with its Privacy Procedure, or other such policy document as updated from time to time. The information provided in this form is being collected and used for purposes relating to the record confirmation of specified matters before water is taken described in this form to the Water Management Act 2000 (NSW). The information provided in this form may be disclosed to public authorities and other authorised parties as required. If you choose not to provide the requested information in this form, you may not be able to take water and you may be in breach of the Water Management Act 2000. You have the right to request access to, and correct details of, your personal information held by WaterNSW.

Month and year

Date water taken	Name of person recording	Start time when water taken	End time when water taken	Start meter reading	End meter reading	Evidence of meter start and end reads (photos)	Evidence of meter start and end reads (other)	Total volume in ML taken under BLR or other
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2								
3								
4								
5								
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Report total volume taken even if no water has been taken for the month  ML

If you have any questions or need assistance, contact our Customer Service Centre on 1300 662 077 or email [Customer.Helpdesk@waternsw.com.au](mailto:Customer.Helpdesk@waternsw.com.au)