

Application for a new/amended approval for a water supply work to take groundwater under a domestic and stock right

Please refer to the accompanying Guide to the Application for a New/Amended Approval for a water supply work to take groundwater under a domestic and stock right. Please ensure:

<input type="checkbox"/>	The applicant/s details provided in Section A must be either all owner/s listed on the Land Title Certificate, or all lawful occupiers of the land. Details – full name/s, address, email address, contact number – must be provided for all applicants.
<input type="checkbox"/>	If the applicant is a corporation, insert the name of the corporation, select the position of the signatory, and ensure the application is signed by the nominated signatory.
<input type="checkbox"/>	Section B on the application form may be completed. The contact person for this application may be an applicant or a third party acting for the applicant.
<input type="checkbox"/>	If the new/proposed works are located on lands not owned by the applicant ie. Crown Land, Local Council gazetted roads – a current Crown Licence or written permission to occupy must accompany any application.
<input type="checkbox"/>	Section D, E, F, G, H and I – must be fully completed.
<input type="checkbox"/>	A map clearly indicating the boundary of the property and of all Lot/DPs relating to the work/s is mandatory. Your application will be returned if a map is not attached. The map must include: <ul style="list-style-type: none"> <input type="checkbox"/> Location of property (identifiable from a landmark and with North arrow included) <input type="checkbox"/> Location of habitat or vegetation that needs to be cleared or disturbed <input type="checkbox"/> Location of the work/s proposed <input type="checkbox"/> Location of existing on-site septic system(s), or proposed future dwelling and septic location <input type="checkbox"/> Existing on-site septic system(s) on neighbouring properties (location and type of system) and approximate distance from your proposed work site. If this information is not available, it will be assumed that the distance to the septic system is the distance to the neighbouring residence.
<input type="checkbox"/>	Section K must be signed by each applicant. If the applicant is a company, the application is to be signed for and on behalf of the applicant by person/s in accordance with Section 127 of the Corporations Act 2001 (Cth). Select the position of the signatories which can be a company director or company secretary.

Your application may be rejected or delayed if the required information or application fee is not provided. Payment may be made by credit card. Do you wish to pay by credit card? ☐ Yes ☐ No
If yes, WaterNSW will contact you upon acceptance of this application to obtain your credit card details.

If an application has been accepted by WaterNSW, payment has been processed and a receipt has been issued, application fees will not be refunded.

OFFICE USE ONLY	Fee paid: \$	Customer receipt number:	Office stamp
	Officer signature:	Date:	
	Application number:	Acceptance date:	

SECTION A – APPLICANT DETAILS

Either ALL owners listed on the Land Title Certificate, or ALL lawful occupiers of the land, must be listed as applicant/s below, and must sign the declaration (Section K). See the guide for further information. If there are more than two applicants, photocopy/print additional copies of Section A, complete it and attach it to this form.

Applicant

A1 Title (Mr, Mrs, Ms)		A2 Surname	
A3 Given name/s			
A4 Company/corporation name (if applicable)			
A5 ACN (if applicable)		A6 ABN (If you do not hold an ACN and are an organisation incorporated in NSW you must provide an ABN.)	
A7 Position held (if applicable)			
A8 Postal address			
A9 Town	A10 State	A11 Postcode	
A13 Phone		A14 Mobile phone	
A15 Fax	A16 Email		

Additional applicant (if applicable)

A17 Title (Mr, Mrs, Ms)		A18 Surname	
A19 Given name/s			
A20 Company/corporation name (if applicable)			
A21 ACN (if applicable)		A22 ABN (If you do not hold an ACN and are an organisation incorporated in NSW you must provide an ABN.)	
A23 Position held (if applicable)			
A24 Postal address			
A25 Town	A26 State	A27 Postcode	
A29 Phone		A30 Mobile phone	
A31 Fax	A32 Email		
A33 If more than two applicants, specify total number of applicants			

SECTION B – AUTHORISED CONTACT PERSON

Note: If there is only one applicant you do not need to complete this section.

B1 Title (Mr, Mrs, Ms)	B2 Surname	
B3 Given name(s)		
B4 Address		
B5 Town	B6 State	B7 Postcode
B9 Phone		B10 Mobile phone
B11 Fax	B12 Email	

If this section has not been completed WaterNSW will assume the first applicant listed on the form is the authorised contact person and contact that person, if necessary, prior to the determination of an application.

Listing an authorised contact person assists us in processing your application. We may need to contact the authorised contact person to discuss the details contained in your application. Any information provided by the authorised contact person will be relied upon by WaterNSW in considering this application. In addition, any request for additional information about your application will be sent to the authorised contact person. A delay in responding to any such request may result in your application being further delayed or refused. However, the rights and liabilities arising in relation to this application is shared by all applicants and not limited to the contact person. Further any changes to any details of an application for an approval (except for minor changes to contact details of an applicant) must be in writing and signed and dated by all applicants.

SECTION C – PROPERTY DETAILS (WHERE WORK IS/WILL BE LOCATED)

Complete this section if the property details are different from the postal address in Section A.

C1 Property name		
C2 Property address		
C3 Town	C4 State	C5 Postcode

SECTION D – LOT/DP (WHERE WORK IS/WILL BE LOCATED)

Please refer to Local Council rates notice, if unknown.

D1 Lot	Section	DP
D2 Coordinates of the work (if known):		

SECTION E – OWNERSHIP OF LAND WHERE WORK IS/WILL BE LOCATED

Tick the appropriate box. Is your application made as the:

<input type="checkbox"/>	E1 Owner/s of the land on which the work is/will be located.
<input type="checkbox"/>	E2 Lawful occupier/s of the land on which the work is to be located <i>Attach documentary evidence of lawful occupation such as a lease agreement or court order.</i>

SECTION F – PURPOSE OF WATER USE

Tick the appropriate box

What is the purpose for which water will be used:

- ☐ domestic consumption
- ☐ stock watering
- ☐ domestic consumption and stock watering

SECTION G – WORK FOR TAKING GROUNDWATER

Tick the appropriate box. I would like to:

<input type="checkbox"/>	G1 apply for a new approval for a water supply work to take groundwater under a domestic and stock right.		
Is this an application to replace an existing bore?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/>	G2 amend an approval for a water supply work to take groundwater under a domestic and stock right (i.e. change the details of an existing water supply work approval). If you selected G2 you only need to answer questions G3-G4.		
G3 If the work already exists what is the licence or water supply work approval number?			
G4 If you want to amend an approval briefly describe the changes you want to make.			
G5 How many works are you seeking approval for? Please duplicate this page if there is more than 1 work.			
G6 Type of proposed work for taking groundwater under a domestic and stock right. Tick the appropriate box.			
<input type="checkbox"/> bore	<input type="checkbox"/> spear point	<input type="checkbox"/> well	<input type="checkbox"/> excavation
<input type="checkbox"/> artesian bore	<input type="checkbox"/> collector system		
G7 If you are applying for an excavation what is the proposed:			
length	(m); width	(m); depth	(m)
G8 If the work is a bore would it access the Great Artesian Basin?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
G9 Proposed depth of bore		(m)	G10 Maximum pumping rate (litres/sec) of proposed work
G11 If this application is granted, it will allow construction of a sub-artesian bore up to 220mm nominal bore casing, unless otherwise specified. Specify proposed dimensions if the nominal bore casing is proposed to be greater than 220mm mm			
G12 Is the work/s proposed to be located within 40 m of a watercourse?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
G13 If yes, what is the name of the watercourse referred to in G12?			
G14 Distance of proposed work from closest property boundary		(km or metres)	
G15 Provide name and contact details of proposed bore driller (if known):			

SECTION H – ENVIRONMENTAL CONSIDERATIONS

H1 Tick the appropriate box/es?

Do the Lot/DPs where the work/s are located have any of the following features/characteristics?	
Salinity	<input type="checkbox"/>
Known or potential Acid Sulphate Soils	<input type="checkbox"/>
Waterlogging	<input type="checkbox"/>
Erosion	<input type="checkbox"/>
Contaminated Land	<input type="checkbox"/>
Known soil structure decline	<input type="checkbox"/>
Information to assess likely impact on Threatened Species, Populations or Ecological Communities	
Do you intend to clear or disturb any native vegetation to construct the work/s?	<input type="checkbox"/>
Does your proposal require consent to clear native vegetation (incl. grassland)?	<input type="checkbox"/>
If Yes, has consent been granted to clear native vegetation?	<input type="checkbox"/>
If Yes, provide the consent number.	
Will your proposed work impact on an area of known Aboriginal cultural significance?	<input type="checkbox"/>
Are any threatened species, populations, ecological communities and their habitat found within the site?	<input type="checkbox"/>
Do you intend to remove bush rock?	<input type="checkbox"/>
Do you intend to remove trees with hollows, dead wood or dead trees?	<input type="checkbox"/>
Are there any influences on threatened species, populations, ecological communities and their habitat from off-site impacts of the proposal?	<input type="checkbox"/>
Does the area include any 'critical habitat'? Please check out environment.nsw.gov.au/criticalhabitat/CriticalHabitatProtectionByDoctype.htm	<input type="checkbox"/>
Do any recovery plans or threat abatement plans apply?	<input type="checkbox"/>

SECTION I – SEPTIC SYSTEM OR OTHER ONSITE SEWAGE DISPOSAL SYSTEM

Is the proposed work/s within 250m of a septic system or other on-site sewage disposal system?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, specify distance from septic system or other on-site sewage disposal system	metres	
If yes, does the applicant have the space to move the proposed work/s outside of the 250m from the septic system or other on-site sewage disposal system?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the proposed work/s in a high density (block size 1 acre or less) residential area or part of a new or existing subdivision project (lifestyle block)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there any other known sites of contamination (ie. landfill, dump, burial area, feedlot, on-site chemical storage area)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Please note applications within specified distances from septic systems, other on-site sewage disposal systems or potential sites of contamination, may need to be referred to the Department of Industry for a hydrogeological assessment, and time delays may be experienced.

SECTION J – MAPS & PLANS

A map is mandatory and must be provided with all applications. Attach a topographic map, aerial photo, farm plan of your property boundary with the following information included:-

- Location of property (identifiable from a landmark and with North arrow included).
- Location of habitat or vegetation that needs to be cleared or disturbed.
- Location of the work/s proposed.
- Location of existing septic system(s) or proposed future dwelling and septic location.
- Existing septic system(s) on neighbouring properties (location and type of system) and approximate distance from your proposed work site. If this information is not available, it will be assumed that the distance to the septic system is the distance to the neighbouring residence.

SECTION K – DECLARATION OF APPLICANT/S

Section K must be fully completed. If it is not fully completed, WaterNSW will return the application to the applicant as an invalid application. Please refer to the accompanying Guide to the Application for a New/Amended Approval for a work for further information. Photocopy/print multiple copies of the entire form after Sections A-J have been completed (before anyone signs Section K) if there are more than three applicants. I/We, the undersigned applicants, acknowledge and agree:

1. that I/We apply for an application for a new/amended approval for a work as described in this application;
2. that this application will be determined in accordance with the *Water Management Act 2000* and any associated regulations or guidelines as in force from time to time, and that no right or entitlement shall arise pending determination of this application and that any such determination may be subject to conditions;
3. that the application contact (where applicable) has my permission to act for and on my behalf in relation to any aspect of this application unless otherwise notified by us, and that WaterNSW will rely on information provided by the application contact in its consideration of this application;
4. that the Crown in right of the State of New South Wales, including WaterNSW and its officers, employees, agents and successors ('the State'), accepts no liability in relation to any action, proceeding, claim, demand, cost, loss, damage or expense (including reasonable legal costs or expenses) arising directly or indirectly as a result of or in connection with this application or any act or omission of the State in connection with this application and I/we hereby agree to release and indemnify the State from and against any such action, proceeding, claim, demand, cost, loss, damage or expense to the fullest extent permitted by law;
5. that all information contained in this application is accurate, true and complete and that the Crown in right of the State of New South Wales, including WaterNSW and its officers, employees, agents and successors ('the State') will rely on such information;
6. that the State does not provide any legal, financial or technical advice in connection with this application and that any such advice, if required, is to be obtained independently;
7. that details about any approval arising out of this application will be recorded in the publicly available Register of Water Approvals pursuant to the *Water Management Act 2000*;

8. that if this application is incomplete it will not be accepted; and
9. that more information may be requested if it is considered that it would be relevant to the consideration of this application.

For applications made by individuals

Name	Signature	Date
Name	Signature	Date
Name	Signature	Date

For applications made by a corporation: Executed for and on behalf of the applicant in accordance with Section 127 of the Corporations Act 2001 Cth (if a company) or by its duly authorised officer (for other types of corporation).

Name of corporation		
Position of signatory <input type="checkbox"/> company director <input type="checkbox"/> company secretary <input type="checkbox"/> duly authorised officer (Tick the appropriate box)		
Name of signatory	Signature	Date
Position of signatory <input type="checkbox"/> company director <input type="checkbox"/> company secretary (Tick the appropriate box)		
Name of signatory	Signature	Date

SECTION G – PRIVACY STATEMENT

The personal information you provide on this form will be used and protected in accordance with our privacy policy. The information is being collected by WaterNSW and will be used for purposes related to assessing and processing your application, or in connection with the operation of any approval granted, or for research-related purposes such as customer surveys. It may be used from time to time to contact you about services WaterNSW provides.

WaterNSW will not disclose your personal information unless authorised by law. The provision of this information is voluntary. However, if you choose not to provide the requested information we will not be able to process your application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the WaterNSW website at www.waternsw.com.au. If an approval is granted, the *Water Management Act 2000* requires that various details relating to the approval are to be recorded in the Register of Water Approvals kept by the Minister. Information recorded in the register is publicly available.

CONTACT US

For customer and general enquiries, please contact us on 1300 662 077 or email Customer.Helpdesk@waterNSW.com.au. If posting your application form, please return to your nearest WaterNSW licensing office:

Albury PO Box 829 Albury NSW 2640	Narrabri P O Box 890 NARRABRI NSW 2390
Buronga P O Box 363 BURONGA NSW 2739	Newcastle P O Box 2157 DANGAR NSW 2309
Deniliquin P O Box 453 DENILIKUIN NSW 2710	Nowra P O Box 309 NOWRA NSW 2541
Dubbo P O Box 1018 DUBBO NSW 2830	Parramatta P O Box 398 PARRAMATTA NSW 2124
Forbes P O Box 291 FORBES NSW 2871	Queanbeyan P O Box 189 QUEANBEYAN NSW 2620
Grafton P O Box 1400 GRAFTON NSW 2460	Tamworth P O Box 1251 TAMWORTH NSW 2340
Leeton P O Box 156 LEETON NSW 2705	Wagga P O Box 10 WAGGA WAGGA NSW 2650
Moree P O Box 486 MOREE NSW 2400	Wollongong P O Box 53 WOLLONGONG NSW 2520
Murwillumbah P O Box 796 MURWILLUMBAH NSW 2484	