

# Request for a special meter reading



WaterNSW understands that your client may need a special meter reading for legal or real estate purposes. This service incurs a fee of \$114 (GST inclusive) per property. After the meter is read, a water account statement is generated and sent to you. An invoice is sent separately. By applying for a special meter read, this will reflect the Megalitres (ML) available. For financial information, please apply for a financial statement.

A minimum of ten (10) working days notification is required to allow our Customer Field Officers to undertake a special meter reading.

Complete this form, sign it and either:

Fax to: 1300 832 587

Email to: [customer.helpdesk@statewater.com.au](mailto:customer.helpdesk@statewater.com.au)

Post to: WaterNSW, PO Box 1018, DUBBO NSW 2830

*Phone our Customer Helpdesk on 1300 662 077 if you need help.*

Your details:

Company name: \_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Settlement/required date: \_\_\_\_\_

How would you like this information sent to you? Email  Fax  Mail  (please tick)

Your Client's details:

Licence Holder(s) Name: \_\_\_\_\_

Property name and address: \_\_\_\_\_

Phone No: \_\_\_\_\_

Water access licence number and category: \_\_\_\_\_

Authorisation:

I, \_\_\_\_\_, hereby authorise and direct WaterNSW to provide a special meter reading in relation to the abovementioned property on behalf of our client:

Signature:

Date: